

MINISTRY OF AGRICULTURE
TANZANIA OFFICIAL SEED CERTIFICATION INSTITUTE (TOSCI)



REF. NO. CA. 498/549/01/53

DATE: 02nd June, 2025

ADVERTISEMENT OF TRANSFER VACANCIES

Tanzania Official Seed Certification Institute (TOSCI) is a government institution under the Ministry of Agriculture (MoA) established under the Seed Act No. 18 of 2003. TOSCI is responsible for certification, quality control and promotion of quality agricultural seeds produced or imported into the country for sale. It is also entrusted with safeguarding farming community from procuring poor quality or fake seeds from vendors of farm inputs. TOSCI's headquarters is located in Morogoro Municipal. TOSCI has four (4) Zonal Offices which are Northern Zone, Southern Highlands Zone, Lake Zone and Southern Zone.

Director General of Tanzania Official Seed Certification Institute (TOSCI) invites applications from suitably qualified, committed, dedicated **Public Servants** who are interested to be **transferred** to TOSCI in the following positions:

S/N	POSITION	POSTS	QUALIFICATION AND EXPERIENCE
1.	Agricultural Field Officer I	10	Holders of Diploma in one of the following fields; Agricultural Science from MATI or equivalent qualifications from any other recognized Institution with at least four (4) years of working experience in related field and who is Computer literate.
2.	Laboratory Technician I	2	Holder of three years' Ordinary Diploma or FTC in one of the following fields; Laboratory Science, Laboratory Technology or equivalent qualifications from a recognized Institution with at least four (4) years working experience in related field.
3.	Assistant Records Management I	3	Holder of Diploma in one of the following fields; Records Management, Archives Management or equivalent qualifications from a recognized institution with four (4) years working experience in

DIRECTOR GENERAL
TANZANIA OFFICIAL SEED
CERTIFICATION INSTITUTE
OF TZ
P.O. Box 1056
MOROGORO

			related field.
6.	Office Management Secretary I	3	Holder of Diploma in one of the following fields; secretarial studies, Office Practice or equivalent qualification from recognized institution with Typing Speed of 80 w.p.m., English and Kiswahili Shorthand with a speed of at least 100 w.p.m. and computer, Manuscript and Tabulation knowledge with working experience of at least four (4) years in related field in a reputable organization.
7.	Driver I	1	Holder of Certificate of Secondary Education (CSE) or Advanced Certificate of Secondary Education (ACSE) with a valid driving license E and C1, who has attended the Advanced Driving Course at the National Institute of Transport, VETA or any recognized Institution, with at least five (5) years working experience in related field.

NOTE: GENERAL CONDITIONS

1. Applicant must be a Public Servant,
2. Signed application letters should be written in either Swahili or English,
3. Applicants must channel their application letters through their respective employers,
4. Applicants should attach up-to-date detailed Curriculum Vitae having reliable contacts: Post address, e-mail, and telephone numbers,
5. Applicant should attach certified copies of academic certificates and transcripts,
6. The position applied for by an applicant must be the same as the position he/she currently holds,
7. Certificate from foreign universities must be verified by relevant authorities: TCU, NACTE or NECTA,
8. Applicants should indicate their willingness to cover the transfer costs,
9. Applicant should be ready to work at any of the TOSCI Work Station situated in Morogoro, Njombe, Arusha, Mwanza, Mtwara and Tabora,
10. Only successful candidate will be contacted for further procedures,

11. Deadline for receiving applications is on 10th June, 2025, and

12. All applications should be addressed to:

Director General,
Tanzania Official Seed Certification Institute (TOSCI),
P. O. Box 1056,
MOROGORO, TANZANIA
or info@tosci.go.tz

**DIRECTOR GENERAL
TANZANIA OFFICIAL SEED
CERTIFICATION INSTITUTE
P.O. Box 1056
MOROGORO**